



SAR Criteria -1

1. Teaching Learning (Score: 140)

Sr. No.	Activity	Total Score	Claimed
1. Mode of Teaching	i. Lecture method only = 6 ii. Technology-based teaching only = 6 (6+6 = 12) or iii. Blended Teaching = 12 iv. Flipped Classroom = 8 v. As per need of different groups of students = 5	25	25

2. Curriculum Planning and Implementation	Criteria	Total Score	Claimed
i. Teaching Schedule	Followed 100% = 10 80-99% = 8 60-79% = 6 Up to 59% = 4	10	10
ii. Whether Learning Outcomes Defined	100% = 5 80-99% = 4 60-79% = 3 Up to 59% = 2	5	05
iii. Curriculum Enrichment Practices (e.g. projects, surveys, educational tours, and industry visits)	4.0× Number of enrichment practices observed = 16	16	16
iv. Internal Assessment Mechanism (quizzes, class tests, presentations, assignments, MTT etc.)	Followed by all the departments: Above 80% = 8 60-79% = 6 Up to 59% = 4	8	8
v. Prompt Communication of Assessment / Results to Students (e.g. displayed on college website / notice board / class groups / submitted to COE)	Within 7 Days = 6 8-14 Days = 3 More than 14 Days = Nil	6	6

3. Add-on Courses / Certificate Courses	Criteria	Total Score	Claimed
i. No. of Courses (to be specified separately) and % of students benefited	No. of courses > 3 and students benefited > 50% = 10 + 10 = 20 No. of courses > 3 and students benefited 41-50% = 7.5 + 7.5 = 15 No. of courses < 3 and students benefited 31-40% = 5 + 5 = 10 No. of courses < 3 and students benefited up to 30% = 2.5 + 2.5 = 5	20	10

4. Student Feedback (Taken from Students with 80% Attendance)

Criteria	Distribution of Scores	Total Score	Claimed Score
i. Sample Size	>25% = 5; 20-25% = 4; 15-19% = 3; 10-14% = 2; <10% = 1	05	05
ii. Student Satisfaction	91-100% = 10; 81-90% = 8; 71-80% = 6; 61-70% = 4; less than 61% = 1	10	10
iii. Action on Feedback	Considered and action taken on: • Doubles 81-100% = 10 • 61-80% = 8 • 51-60% = 4 • 41-50% = 1	10	10



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5. Examination Results

Criteria	Distribution of Scores	Claimed
i. % of Students Passed	$\geq 81\% = 9$; $71-80\% = 8$; $61-70\% = 7$; $51-60\% = 6$; $41-50\% = 4$; $31-40\% = 3$; $<30\% = 0$	7
ii. % of Students with A Grade and Above	$>20\%$ with A grade and above = 8; $16-20\% = 7$; $11-15\% = 6$; $6-10\% = 5$; $1-5\% = 4$	8
iii. No. of Students in University Merit	HPU/SPU Merit List: • 1st-3rd position = 8 • 4th-10th position = 6	Nil
	Total Claimed=	120



SAR Criteria -2

2. Student Support, Service and Progression (Score: 280)

Sr. No.	Activity	Distribution of Scores	Total Score	Score Obtained
1.	Per and Post Admission Counselling: - Admission schedule, course available, student intake, edibility conditions communicated through various media. - Pre- admission counselling. - Student oriented about institution, students' facilities, library, introductory session with faculty and staff, academic calendar, requirements of credits per course and CCA, and other requirements post admission.	- Publicity through any 3 means = 5, 2 means =3, 1 means =2. - Yes =10; No = 0. - post-admission counselling / introduction =10.	25	25
2.	Scholarships: - Awareness about different scholarship schemes and 100% coverage of all eligible students. - Scholarship other than Government Schemes.	=5 =5	10	10
3.	Sports and Cultural Activities: % of students participating in sports activities. % of students participating in cultural activities. - Medal/Trophy won in sports/cultural activities – - National/Inter-University - State/Inter- College - District Level (also includes cluster level) .	>20% =10 16-20% =6 11-15% = 2 >20% =10 16-20% =6 11-15% = 2 12 8 6	32	30
4.	Students Participating in NSS/NCC/Rangers & Rovers Clubs: - NSS - NCC - Rangers & Rovers - Road Safety - Red Ribbon/Youth Red Cross/ any other club or society.	= 4 = 4 = 4 = 4 = 4	20	20
5.	NSS/NCC/Rangers & Rovers Participation: National Camp / RD Parade	= 10		



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	ii. State camps/ Prade iii. Award won in these activities a) National b) State c) Cluster level	ii. = 7 (either if i or ii) a) = 8 b) = 5 c) = 3	18	15
6.	Anti- Drug Awareness Programme: i. No. of awareness programmes organized ii. % of students benefitted iii. Counselling of suspected addicts	i. 4 and above=4; 3=3; 2=2;1=1 ii. More than 50%=4 iii. = 2	10	8
7.	Gender Equity: i. No. of health/sensitization programs organized ii. % of students benefitted iii. Women anti sexual harassment committee constituted as per norms iv. Grievances Redressal as per timeline	i. 3 and above =3; 2=2, 1=1 ii. More than 20%=3; 11-20=2 iii. Yes =2 iv. Yes = 2	10	10
8.	Mentor-Mentee Group: Session conducted per group of students	4 and more session=10; 3==8; 2==5; 1==3	10	10
9.	Coaching for National Level Competitive Examinations/HAS: % of students benefitted	More than 20%=10; 16-20%=8; 11-15%=6; 6-10%=4	10	10
10.	Remedial Class/Bridge Courses: % of students benefitted	More than 20% = 10 16-20% = 8 11-15% = 6 6-10 = 4	10	10
11.	Capacity Building of Students: 1 Life Skills (Yoga, Martial Arts, problem Solving, Critical thinking, Decision Making, Effective Communication, Coping with Stress, Emotional Control). 2. Language-cum-Graduate Attributes Development Programmes	i. > 10=10 ii. 6-10= 8 iii 1-5 = 6	10	10
12.	Career Counselling & Placement Cell: i. No. of Career Counselling Sessions organised for each group of students. ii. Number of Placement Drives. iii. Self-Employment Modules organized. iv. % of students benefitted	i. More than 5 = 6; less than 5 = 4 ii. More than 2 = 4; less than 2 = 2 iii. >50% = 4	20	20
13.	Student Progression : i. % of students opted for higher education. ii. No. of students who cleared National Level Examinations (IAS, CDS, OTA, JAM, NET, HAS, HPPSC etc.).	i. >50% = 10; 30-50% = 8; 20-30% = 6; up to 20% = 4 ii. 5 or more students = Max.20 points.	30	30



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14.	No. of Co-curricular and Sports Activities Organized: i. Inter-University Events (Zonal/National). ii. Inter-College Events. iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	i. Inter-University Events = 10. ii. Inter-College Events = 6. iii. Inter-College Events = 3 each (Max. 9)	25	09
15.	Annual Prize Distribution Function Organised :	YES = 10 NO = 0	10	10
16.	College Magazine Published	YES = 10 NO = 0	10	10
17.	College Website Updated Regularly of Not	YES = 10 NO = 0	10	10

Total Marks= 280

Total Obtained Marks = 247



SAR Criteria -3

3. Infrastructure & Resources (Score: 160)

Sr. No.	Activity	Total No.	Claimed No.
1. Classrooms	Classrooms well maintained	10	10
2. Library Facilities	i. Adequate print books available (500 books per hundred students = 3; Less than 500 = 1). ii. Availability of daily newspapers (minimum 3), magazines (minimum 3), and journals (minimum 3). iii. Access to e-resources. iv. Seating capacity in the library. v. Usage of library resources. vi. Digital library having at least 5 computer systems with internet facility.	25	25
3. ICT Facilities	i. Number of interactive panels/virtual classrooms/multimedia projectors/K-Yan. ii. % of teachers using ICT facilities. iii. % of students benefitted from ICT facilities. iv. Internet connection – leased line/fibre/Wi-Fi campus. v. Use of ICT facilities. i. 5 or more = 5; 4 = 4; 3 = 3; 2 = 2; 1 = 1. ii. $\geq 50\%$ = 6; $< 50\%$ = 0. iii. 100% = 5; 75% = 4; 50% = 3; 25% = 2; $< 25\%$ = 0. iv. Yes = 5; No = 0. 25	25	25
4. Facilities for Specially-Abled Students	Ramps/Wheelchairs/Support Railings. ii. Separate Washrooms. i. Yes = 2. ii. Yes = 2. 4	4	4
5. Sports Facilities	i. Number of games/sports activities conducted. ii. Indoor sports facilities. iii. Adequate sports equipment. iv. Gymnasium (Operational). i. More than 5 = 8; Less than 5 = 4. ii. Yes = 4. iii. Yes = 4. iv. Yes = 4. 20	20	20
6. Auditorium/Hostels/Seminar Hall/Staff Quarters	Auditorium = 4. Hostels = 4 (2 points per hostel). Staff Quarters = 4. Seminar Hall = 4. 16		16
7. Laboratories with Adequate Equipment According to Syllabi	i. Availability of adequate equipment = 10. ii. Usage of available lab infrastructure. i. Yes = 10. ii. 100% = 10; 75% = 6; 50% = 5; 25% = 3; $< 25\%$ = 0. 20	20	20
8. Adequate Number of Computers and Usage of Computer Hardware	i. Ratio of computers to students (one system per 30 students = 5; 31–40 = 3; 41–50 = 2; more than 50 = 1). ii. Usage of computer hardware. i. 100% = 5; 75% = 4; 50% = 3; 25% = 2; $< 25\%$ = 0. 10	10	10
9. Canteen, Staff Room/Faculty Room, Space for NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	Two points for each facility (maximum 10). 10	10	10
10. Documentation of Academic, Co-curricular, and Extra-curricular Activities and Achievement of Students and Staff on Regular Basis	Yes = 20; No = 0. 20	20	20
	Total Claimed=		160



SAR Criteria -4

4. Institutional Management (Score: 220)

Sr. No.	Activity	Distribution of Scores	Score	Remarks
1	Institutional Vision : i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 point each	18	3×6= 18
2	IQAC: i. No. Of meetings per year ii. No. Of programmes organised (Training, workshops, IPT, etc.)	i. 4 meetings=6:3 meeting =4 ii. 2 per activity (Max. 6)	12	6+6= 12
3.	Management of Institutional Funds: i. Funds (BF, AF, PTA etc.)used/spent for Institutional Development/ student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	i. Utilized>90%of the funds collected annually -10;71-90%-8;51-70%-4;<30%-0 ii. Yes =2 iii. Yes =4	16	4+0+4= 8
4	Grievance Redressal of Students and Employees i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	10	10
5	Green and Clean Campus: i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom,buildings/ campus	i. 6 ii. Excellent=10 Satisfactory=6 Poor=0	16	6+10 =16
6	Facilities for Students; i. Common room for girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student center for co-curricular activities and its regular usage vi. Regular use of Playground	3 for each facility	18	3×6= 18
7	Regular Updation of Service Books/ Service Records	Yes= 3	3	3
8	Timely Submission of ACRs	Yes=3	3	3
9	Prompt Response to Official Correspondence	Yes= 5	5	5
10	Proper maintenance of official records (Cash book/ Stock registers , Leave records, Fine fund etc.	Yes=10	10	10
11	Proper record of students attendance and CCA	Yes=10	10	10
12	Whether ranked by NIRF,other Agencies	Yes=10	10	0
13	Whether accredited by NAAC	A and above (level 4 or 5)=20 B+ & B ++ (level 3)=16 B (level 2)= 12 Accredited (level 1) = 10	20	10
14	Whether AQARs are being submitted as per timeline annually or not	Yes =12 No=0	12	12
15	Recognition for Exemplary Contributions of the Staff and Students	4 point each	8	8



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16	Involvement of Stake Holders: i. PTA ii. OSA	• PTA constituted as per norms =1 • PTA supportive = 1 • Significant contribution of PTA (enclose documentary proof) =10 • OSA framed as per norms = 1 • Financial contribution or equivalent (in –kind) per 100 A • Alumni of Rs. 25000/- per annum = 3 • Non-financial contribution (career counselling, talk, interactive session / facilitation in placement of students etc. On regular basis) = 4	20	20
17	Feedback from Stakeholders other than Students and action taken thereon	Yes = 4	4	4
18	Annual review meeting on students outcomes in academics, co-curricular, extracurricular and extension activities and action taken during next academic session for achieving excellence	Yes = 25	25	25
Total			Total Claimed =	192



SAR Criteria -5

5. Best Practices, Innovation and Institution Distinctiveness

Sr. No	Activity	Sub. Activity	Total Score 80	Claimed
1.	Best practices innovation and institution distinctiveness	1. The last Dialogue. 2. The Archive of Passing Tongue.	20	20
2.	Special initiative taken	a. conservation / use of solar energy. b. Solid waste segregation and management. c. Rainwater harvesting. d. E-Waste Management and Ban on use of plastic e. adoption of villages / educational institution	24	20
3.	Social impact taken of extension activities (on the basis of community feedback)	1.Cleanliness drive-1 at Ludhiana village 2. Cleanliness drive-2 at Ludhiana village 3. Cleanliness drive-3 at Sangraha village	10	10
4.	Special new innovative interactive or ideas adopted in the college	1.Energy/ElectricitySaving Initiative 2. Saancha Padvati 3.Community Outreach Programme: 4. E-Magazine	16	16
5.	collaboration with peers educational / research institution number two other government bodies industries	1. M.S. Ramaiah College of Arts, Science & Commerce 2. Government College, Dadhau	10	10
			Total Claimed=	76



SAR Criteria -6

6. Faculty Profile & Research Activities (Score: 100)

Sr. No.	Activity	Distribution of Scores	Total Score
1. % of Teachers with Ph.D.	More than 70% = 5 61-70% = 4 51-60% = 3 Less than 50% = 2	5	02
2. Teachers as Research Guides	4 points per research guidance (Max. = 8)	8	Nil
3. Orientation, Refresher, and Faculty Development Programmes / Workshops of One Week or More Attended by Teachers (in Last Three Years)	30% of faculty = 10 20% of faculty = 8 10% of faculty = 6 5% of faculty = 4	10	10
4. Projects / Patents / Fellowships / Associateships	i. Major Project = 10 ii. Minor Project = 5 iii. Patents = 10 iv. Fellowships = 5 v. Associateships = 3 (Max. 10)	10	10
5. No. of Papers Presented in Conferences / Seminars / Symposia (in Last Three Years)	i. International – 2 points per paper ii. National / Regional / State – 1 point per paper	8	8
6. Seminars, Workshops, Conferences and Trainings Organised by the Institution	i. International Level = 6 ii. National Level = 4 iii. State Level = 3	6	4
7. No. of Papers Published	i. UGC-Care List Journals = 5 points per paper ii. Non-UGC Care List Journals = 2 points per paper iii. Citations = 1 point per 20 citations	20	20
8. Teachers' Special Innovative Ideas (Brief Description Thereof)	5 points	5	5
9. No. of Books Published / Chapters in Books	5 points per book and 2 points per chapter	10	10
10. Teachers' Academic and Extension Activities	i. Resource Person – 2 points each activity ii. Member of Board of Studies / Subject Expert – 4 points each activity iii. Popular Articles – 2 points each activity (Max. 10 points from all categories)	10	10
11. Awards by Recognised & Reputed Organisations	i. International – 8 points ii. National – 6 points iii. State – 4 points (Max. 8 points from all categories)	8	6
		Total Claimed=	85



SAR Criteria -7

7. Miscellaneous (Score: 120) Dr. Sarita

Sr. No.	Activity	Distribution of Scores	Total Score
Any Other Important Information or Initiative Not Covered Above 1. <i>R&D-cum-Innovation Cell</i> 2. <i>Add-on Courses cum Certificate Course</i> 3. <i>Green Audit,</i> 4. <i>Academic Audit</i> 5. <i>Internship of Two Months</i> 6. <i>Industrial Visit/OJT</i> 7. <i>Patent workshop</i>	10 points each (Maximum 50)	50	50
2. Spot Evaluation of Institutions by the Officers from the Directorate of Higher Education / Representative of the Director of Higher Education	20	20	20
3. AG Audit Paras Settled up to Date	Yes = 5	5	Nil
4. Local Audit Paras Settled up to Date	Yes = 5	5	Nil
5. Timeline Adhered to in Filing Reply of Court Cases / RTI Applications / Public Grievances Received through Mukhyamantri Seva Sankalp-1100 and Centralized Public Grievance Redress Monitoring System (CPGRAMS)	Yes = 10	10	10
6. Invited Speakers on Various Themes Relevant to Holistic Development of Students	Yes = 10	10	10
7. Skill Development Training (At Least 20% Students Benefited) 1. <i>Industrial Visit/OJT</i> 2. <i>Certificate Course</i>	Yes = 20	20	20
		Total Claimed	110

Total Points= 1100

Claimed by the Institution= 990 Points

Principal
Dr. Meenu Bhaskar
GC Sangraha,
Sirmour HP